

Range Rules

Westford Sportsmen's Club Indoor Pistol Range

Failure to follow these Range Rules or the negligent destruction of WSC property will result in disciplinary measures as determined by the Executive Committee, including suspension or expulsion from the WSC.

A. General Firearm Safety Rules

1. **ALWAYS keep the firearm pointed in a safe direction.** A safe direction is any direction that would not cause an injury to a person or damage to property in the event of an accidental or negligent discharge.
2. **ALWAYS keep your finger off the trigger until you are ready to shoot.**
3. **ALWAYS keep the firearm unloaded and cased or holstered until ready to shoot.** This means firearms may only be loaded or unloaded at the indoor range firing station. Firearms may only leave the firing station unloaded and cased or holstered.
4. **Alcohol is not allowed on any Range before or during shooting.** Additionally, any person exhibiting signs of impairment, as it pertains to safe gun handling, will be asked to leave the range immediately.

B. Indoor Pistol Range Rules

1. Shooting in the Indoor Pistol Range is **not allowed** whenever there is a scheduled activity in the clubhouse. Please refer to the club's newsletter or website for dates and times when the range will be closed.
 - a. If the Indoor Range is active, **NO ONE** is allowed on the second floor.
2. An **Access Code** is required to shoot in the Indoor Pistol range. Applications for the Indoor Range Personal Identification Number (PIN) are available at entrance of the indoor range (next to the login book) or online at the WSC website. Completed applications, along with the \$5 fee, are to be presented to the treasurer at the monthly club meeting or mailed to the club's PO Box.
 - a. Prior to issuance of an Indoor Range PIN, the member must pass a Gun Skills Safety Review and demonstrate shooting proficiency.
3. Each shooter is **required** to sign the **Log Book** prior to entering the Indoor Range. The shooter shall print their name, ammo being used, and start time in the log before entering the range. Any **Guest** of the shooter must also put their names in the Log Book and indicate that they are a guest (please refer to guest rules below). When the shooter has completed their shooting and they are ready to leave, they must enter the time they left the range next to their name in the Log Book.
 - a. **Members are responsible for their guests** while on the Indoor Range.
4. Each Member must **enter** their **PIN** prior to entering the range. **No member** shall "piggyback" off the PIN of others that have entered or are in the range.

5. The range door must remain closed at all times. Please insure the door is properly closed after you enter or leave the Indoor Pistol Range. Turn off all downstairs lights before leaving and be sure exterior club door closes completely and locks.
6. There are two (2) ways to safely bring a gun onto the Indoor Range. They are:
 - a. Unloaded and cased – at shooting station: uncase gun and open action.
 - b. Holstered and loaded or unloaded – if brought in holstered, the gun must only be removed at the shooting station, remove magazine, open action. If loaded, clear any live ammo.
7. The air exhaust system and backstop lights must be on when using the Indoor Range. The switches to operate the exhaust system and range lights are located on the right wall in station 4 as you enter the range.
8. **Ammunition** for use in the Indoor Range is **RESTRICTED** to those calibers approved by the E-Board. Please refer to the **Approved Caliber** list posted at each shooting station in the indoor range. The use of Magnum Loads, Hot Reloads, Armor piercing bullets or Rifle Calibers (*other than .22 cal.*) are strictly prohibited.. **Lead and Jacketed bullets are allowed** for the ammunition on the approved list. "Self-defense" or "Hollow Point" bullets are not allowed.
9. **Only Paper targets are allowed** in the Indoor range. The largest sized paper target allowed for normal shooting on the Indoor Range is 14 by 14 inches.
10. **All targets** must be placed in the retaining clip of the target pulley system and cranked until it reaches the backstop at the end of the range. A shooter must **NEVER** place a target closer than at the backstop (e.g.: cranked half way down the range) or place a target on a free standing object/stand on the range.
11. **All shooting must be conducted only at the shooting station** Shooting in front of the shooting stations is not allowed.
12. **A maximum of 4 shooters** are allowed on the indoor range at one time (one for each shooting station). Each shooter may have 1 person to "coach" them with instruction or assist with the use of the pistol. Other members wishing to shoot must wait in the area located outside the indoor range until a shooting station becomes available.
12. **Absolutely no one is allowed downrange** without the range being declared "Cold". (see range commands below).

C. Range Commands

1. **Hot Range:** Shooting is allowed. **Remember** that prior to declaring that the range is **HOT**, "**Eyes and Ears**" must be announced to all persons present in the indoor range before shooting.
NOTE: If the range lights are on, the range is considered **HOT**. **Knock** prior to entering!
2. **Cold Range:** This is a **request** for all shooting to be stopped Once it is mutually agreed that the range is "**COLD**", shooters shall put their firearms down, unloaded with the actions open and step back from the shooting station and say "**Clear.**" **DO NOT HANDLE a firearm for ANY REASON while any person is down range.**

After all shooters have finished their downrange tasks, and have returned to the firing line, the range may be declared **HOT**.

3. **Cease Fire:** This denotes an immediate dangerous situation. Anyone seeing an unsafe situation on the range must yell "Cease Fire." Anyone hearing the words "**Cease Fire**" must immediately stop shooting, take their finger off their trigger, and await further instructions. Once the problem is under control, the range may return to normal operation. The "**Cease Fire**" command is for serious situations. It is not to be taken lightly.

D. ADMINISTRATIVE RULES

1. WSC Members are allowed two guests at a time. Guests may visit the range areas twice, after which they should apply to join the WSC. All non-members and all children **MUST** be under the direct supervision of a club member when at the Indoor Pistol Range. Immediate family members are not restricted in the number of visits, but must still be under the direct supervision of a club member at all times.
2. Clean up all spent shell casings and trash after completing your shooting. **Brass Only** should be placed in the "Brass Buckets" located in the range. All other casings (e.g.: aluminum), used targets and other trash shall be placed in the trash bucket located outside the range.
3. **DO NOT** leave any live rounds on the floor of the range. Place all malfunctioning ammo in the oil filled "Squib Jugs" located at the range.
4. The last person leaving the range must turn off the exhaust fan and all range lights. Please insure that the range door is securely locked and sign out in the log book. Turn off all downstairs lights before leaving and be sure exterior club door closes completely and locks.
5. These range rules may be modified as needed, for scheduled club events such as training classes and competitions, which are under the direction of an NRA Range Safety Officer or Certified Instructor
6. Report any problems to Indoor Range Chairman or Chief Range Officer.
 - a. An Incident Report must be completed for any issues regarding the Indoor Range. Contact the Indoor Range Chairman or Chief Range Officer for any situation requiring immediate attention.
 - b. Contact information is located outside the Indoor Range or at the WSC web site.

NOTE: The Indoor Pistol Range is monitored by an electronic keypad and a surveillance system. The PIN numbers of members who entered the range and did not sign the Log Book will be disabled. To be reinstated, the member will need to contact the Indoor Pistol Range Chairman.

Every shooter using the indoor range has the responsibility to understand and adhere to all Indoor Range Rules.